


Taking a Skills Assessment

About the Skills Assessments

If a Skills Assessment is a required prerequisite for your program, please read the information on this page carefully then follow the steps below to access and complete the appropriate Skills Assessment. There are four assessments available. See specific information about each one below.

Basic – MLCC (used by Certified Nursing Assistant)	Medical Interpreter Written – (Spanish/English)	ISSP and Cisco CCNA	Medical Billing & Coding
<ul style="list-style-type: none"> Required for Certified Nursing Assistant (CNA). Must score 70 or higher 	<ul style="list-style-type: none"> Required for Medical Interpreter Must score 75 or higher 	<ul style="list-style-type: none"> Required for ISSP and Cisco CCNA Must score 70 or higher on EACH of the four sections 	<ul style="list-style-type: none"> Required for Medical Billing and Coding (if you have not successfully completed Medical Office Assistant Certificate) Must score 70 or higher and complete the application Must email resume/work history to cpestudentdocs@kennesaw.edu Await contact regarding your acceptance
<p>Upon passing the assessment, complete the program application so that your score will be accessible to our registration team.</p>			

Steps to Follow

Step 1	Navigate your up-to-date browser to CPE Moodle .
Step 2	<p>If you already have a CPE Moodle account, use your credentials to log in and skip to STEP 4. If you need an account, continue to STEP 3.</p> <p>►Tip: If needed, recover your credentials by clicking “Forgotten your username or password?” and searching by email address.</p>
Step 3	<p>To create an account, click the Create New Account button. Use your email address (the same one you intend to register with) in the Username, Email, and Confirm Email fields.</p> <p>►Important: Use an email address you check regularly since we will use it to communicate important information about your course.</p>
Step 4	On the right side of the page, under Course Categories , click Skills Assessments . Click on the name of the appropriate skills assessment (scroll to see all four) and click the Enroll Me button at the bottom. Read the important information about the test such as timing, viewing your results, and actions to take after the assessment.
Step 5	<p>When you have enough time set aside and are ready to begin, click Start the Assessment.</p> <div style="text-align: right;">  START the [Name of Assessment] </div>
Step 6	Follow the prompts to complete the exam and view your results. Submit the program application if directed.
HELP	If you need help, email Customer Service at cpeccs@kennesaw.edu .